

PREVENTION PARTNERSHIPS FOR CHILDREN, INC.

STANDARD AGREEMENT

Contract #: 06-P128

Certified Teachers

This Agreement, entered into as of this 1st day of October 2006 by and between the **PREVENTION PARTNERSHIPS FOR CHILDREN, INC.**, (hereinafter referred to as "PPC"), and **SCHOOL BOARD OF PALM BEACH COUNTY, FLORIDA** (hereinafter referred to as ("School District") for the Certified Teachers Program (also known as "Early Learning Coaches" program) and as outlined on the attached **Exhibit "A"** (Program Model/PIE Worksheets), effective October 1, 2006 ("Effective Date").

WITNESSETH:

IN CONSIDERATION of mutual agreements hereinafter contained, the parties intending to be legally bound hereby agree as follows:

1. Transfers from the PPC to School District will be made in accordance with the following procedures:

- a) The PPC will provide funding up to **\$3,277,492.00** to the School District for the Certified Teacher program for the period effective October 1, 2006 – September 30, 2007; and as outlined on the attached **Exhibit "B"** (Budget).
- b) School District shall submit an invoice to the PPC by the 10th day of each month following the month in which the services were provided. The invoice will include documentation reflecting all encumbrances and expenditures made by the School District under this Agreement, in whatever form reasonably required by PPC. Subject to the availability of funds, the PPC will provide reimbursement to the School District within 45 days after receipt of the invoice. The PPC will not reimburse School District for any expenditure made by School District under this Agreement after September 30, 2007.
- c) School District agrees to refund to the PPC any funds advanced but not spent by September 30, 2006, within thirty (30) calendar days after either discovery by the School District or notification by the PPC of the overpayment.

2. School District shall submit a final financial compilation to the PPC no later than October 31, 2007 (with documentation deemed appropriate by the PPC).

3. The School District agrees to retain all financial records, supporting documents, statistical records and any other documents pertinent to this Agreement for a period of five (5) years following termination of this Agreement or, if an audit has been initiated and audit findings have not been resolved at the end of the five (5) year period, the records shall be retained until resolution of all audit findings. School District further agrees that all records, papers, letters, or other documents made or received in conjunction with this Agreement and the provision of services hereunder shall be subject to public access pursuant to the provisions of Chapter 119, Florida Statutes. The provisions of this paragraph shall survive termination of this Agreement.

4. The School District shall provide to PPC, programmatic reports as outlined on the attached **Exhibit "A"** (Program Model/ PIE) **Exhibit "C"** (List of Reportable Items).

5. Notwithstanding any other provision of this Agreement, the PPC may terminate this Agreement for any breach by the School District. If the PPC intends to terminate this Agreement, notice shall be provided in writing to the School District no less than twenty-four (24) hours prior to the effective date of the termination. The PPC's failure to terminate or suspend a School District for past breaches of this Agreement shall not be construed as a waiver of its right to demand strict compliance with the terms of the Agreement or to terminate for said breaches or similar breaches, and shall not be construed to be a modification of the terms of the Agreement.

6. Neither party will be liable for or have any obligation to defend the other party against claims, suits, judgments or damages, including court costs or attorney's fees, arising out of the negligent acts of the other party, it being agreed that each party is responsible for its own actions or failure to act.

7. This Agreement shall be construed in accordance with the laws of the State of Florida. Any dispute with respect to this Agreement is subject to the Laws of Florida, venue in Palm Beach County, Florida. Each party shall be responsible for its own attorney's fees and costs incurred as a result of any action or proceeding under this Agreement.


8. Notwithstanding any other provision of this Agreement to the contrary, this Agreement is contingent upon allocation of funds under a final budget. If the final budget thus adopted does not provide for such allocation, this Agreement shall be terminated, with neither party thereafter having any obligation or rights under this Agreement. School District will be notified of said termination within thirty (30) days of the adoption of the final budget.

9. School District reserves the right to terminate this Agreement at any time and for any reason upon giving thirty (30) days written notice to the PPC. If said Agreement should be terminated for convenience, as provided herein, the School District will be relieved of all obligations under said Agreement. The PPC will only be required to pay that amount of the Agreement actually performed to the date of termination.

10. This Agreement contains all the terms and conditions agreed upon by the parties. No other agreements, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or binding on the parties hereto. This Agreement shall not be modified unless in writing, signed by both parties hereto.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their undersigned duly authorized representatives.

PREVENTION PARTNERSHIPS FOR CHILDREN, INC.

BY:  DATE: 8/17/02
Gactana D. Ebbole, Chief Executive Officer

SCHOOL DISTRICT OF PALM BEACH COUNTY

BY: _____ DATE: _____
Thomas Lynch, Chair

BY: _____ DATE: _____
Arthur C. Johnson, Ph.D., Superintendent

Exhibit "A"
Program Model/PIE Worksheets

PROGRAM START-UP CHECKLIST WORKSHEET

COMPLETE Indicates that the plan has been followed and all requirements have been met.

ITEM Describe what is to be accomplished

PLAN Identifies how you will proceed, the steps you will take, to complete the associated item with quality.

COMPLETE Place a check mark to indicate an item is complete.	ITEM: Write out the task in simple terms.	PLAN: Develop and record a plan of action that when followed will result in the item being completed with quality.
	Program Director/supervisor hired.	
	Program Staff hired.	
	Support Staff hired.	
	Office has been secured.	
	Materials and resources needed for quality program delivery and efficient administration are in place and available for use.	
	All necessary administrative and programmatic forms developed and staff are trained in their use.	
	Policies are developed and in place to assure smooth administration and reporting.	

SPECIAL CONDITIONS OF AWARD

SPECIAL CONDITIONS OF AWARD

Program will ensure coverage at child care sites in the event of an absence of an assigned Early Learning Coach due to illness, vacation and or leave over a four-week period.

Programs will notify CSC in writing of any staff changes within 30 days.

Quarterly reports must be submitted to appropriate CSC staff by the 15th of the month.

QUANTITATIVE AUDIT

ITEMS TO BE MEASURED/COUNTED	SOURCE OF DATA	STANDARD
Measurement of all Special Conditions of Award identified in this document.	Various locations: ie: personnel files, training records, documents, etc.	Compliance with expectations.
Measurement of all General Conditions of Award identified in the contract.	Various locations: ie: personnel files, training records, documents, etc.	Compliance with expectations.
Early Learning Coaches Program Manager/Specialist will collaborate with system partners through the exchange of information, coordination of training and resources, and participation in the system meetings.	monthly staff calendars	Compliance with expectations.
Program Manager/Specialist and/or Team Leaders will conduct staff meetings with the Early Learning Coaches.	Meeting binder	monthly during school year
Review initial QRS Summary Assessment Report with directors of intensive sites.	Tracking form	Within one month of receiving report from Family Central.
Team Leaders will participate in at least two site visits (or more, as needed) with each coach per site in order to provide support, assistance, and guidance to the coaches.	QIS binder and quarterly report	two times a year per mentor per site (more as needed).
Team Leader will make initial contact by phone with director with in two week of receiving approval letter to join QIS.	Tracking form	Within two week of receiving approval letter from FCI.
Team Leader and ELC will conduct first site visit 15 days after making initial contact by phone.	Tracking form	Within 15 days of initial phone contact.
Develop a center improvement plan in collaboration with the directors within 45 days of receiving the QIS Summary Assessment Report for intensive sites.	Center Improvement plan in Center Binder	Within 45 days of receiving the QIS Summary Assessment Report.
Follow-up with director to support professional development.	Professional Development Binder	Annually
Develop classroom activity records with teachers and directors that address the goals and benchmarks in the center improvement plan for intensive sites.	Classroom activity records	Reviewed and revised on an ongoing basis.
Monitor and document classroom's progress and conduct an informal 6-month evaluation for intensive sites.	tracking form	Monitoring and documentations will occur on a weekly basis; evaluation will be semi-annually.

DEFINITIONS

INITIAL OUTCOMES	Statements defining realistic and verifiable (measurable) changes that are expected to occur as a result of participation in the program. Desired outcomes should be linked to broader goals of the program and should include information regarding the number of children or families to benefit from the program. What will change, for whom, by when. Changes will be apparent within 12 months of program involvement. (e.g., change in knowledge)
INPUTS/RESOURCES	Represent human, financial, organizational, and community resources that the program has available to carry out activities and attain desired outcomes. They include staff, technical assistance, equipment, space, etc.
INTERMEDIATE OUTCOMES	The Intermediate changes that are expected in participants as a result of their taking part in program activities. (e.g., change in behavior)
MEASURE INDICATOR	Provides the information that will assist in assessing whether or not the outcome was achieved and to what degree it was achieved. (e.g., the number of participants in a literacy program who can read a basic primer.)
METHOD	Describes the data collection process. Indicate the way that the data will be generated. (e.g., pre and post tests, interviews, client satisfaction surveys, observations, case reviews, etc.)
OUTPUTS	Represent the direct products of a program and its activities. Outputs are evidence of service delivery and the work of the program, and are usually described in terms of the volume of work accomplished. (Number of cases served, number of participants served, etc.)
PERFORMANCE TARGETS	Measurable point in a process which can document performance. May be viewed as milestones for program process.
PERIOD	Specifies the time that inputs and outputs are reported by the program during implementation and evaluation. (Monthly, quarterly, etc.)
PROGRAM SITES	Location of one or more sites at which the program may be delivered. This may include the administrative site.
PROGRAM SUMMARY	Program summary for this program as stated in the Directory of Funded Programs.
PROGRAM NAME	Name of program.
QUANTITATIVE AUDIT	Items that will be checked as part of the regularly scheduled agency audit that will be conducted by the CSC Audit/Monitoring Team.
RECRUITMENT	The process for informing and engaging participants. How are clients recruited? (Specific recruitment activities, referral sources.)
SELECTION CRITERIA	Characteristics used to determine eligibility. (Who is most suited to this intervention. Presenting problems, conditions, associations that will result in screening out.)
SPECIAL CONDITIONS OF AWARD	Contractual requirements found in the PIE that apply to the individual program and/or group of programs. Conditions that must be met on an ongoing basis.
STAFF TO PROVIDE PROGRAM	Staff needed to provide this program listed as a percentage of FTEs by job title.
TARGET GROUP(S)	Individuals for which the activities/service is intended. (TGA, Presenting Problem, etc.)
TGA	Targeted Geographic Area. Term to designate geographic areas to be targeted for service provision. The Family and Community Partnership TGAs include: Riviera Beach/Lake Park/Mangonia Park, West Palm Beach, Lake Worth/Lantana, and the Glades.

DEFINITIONS

TERM	DEFINITION
ACTIVITIES	Interventions, processes, actions and events that will impact target groups and should directly support achievement of Desired Outcomes.
ACTIVITY DESCRIPTION	A comprehensive description of the relevant details of the program. Critical details of each activity that responds to. (Who, What, When and Where for each activity.)
ADMIN. SITE	Location of the main administrative offices for the agency.
AGENCY NAME	Name of agency providing services described in this PIE.
ANNUAL PROGRAM CAPACITY	The number of clients (individuals, families, or groups) to be served annually
CHARACTERISTICS	Factors that determine appropriateness of services. (Poverty, domestic violence, socialization, etc.)
COLLABORATION OPPORTUNITIES	A listing of possible collaboration opportunities that will be pursued by the agency in an effort to provide this program.
CONTRACT NUMBER	The number assigned by CSC to track this program.
DAILY PROGRAM CAPACITY	The number of clients (individuals, families, or groups) to be served on a daily basis. May also be used to identify caseload.
DATA SOURCE/ COLLECTION TOOLS	Describes how the data will be collected & submitted to CSC. (e.g., tracking forms, SAMIS, regular reports, etc.)
DATE	Indicate the date that the data will be reported.
DESIRED OUTCOMES	Statements defining realistic and verifiable (preferably measurable) changes that are expected to occur as a result of participation in the program.
FREQUENCY	Identifies how often the service is delivered for the activity. (2 hours daily, once a week, twice a week, etc.)
FUNDED AMOUNT	Current amount of funds provide by CSC in support of this program.
FUNDED SINCE	Year that the program was first funded. Year that the funding cycle started.
GOALS	Statements of purpose outlining what the program expects to accomplish in broad terms. Program goals must be in alignment with system PIE or goals or with CSC Strategy Area Goals.
HOW MANY	Reports the expected number of participants for the program. How many participants are expected to participate on a daily, monthly, yearly basis or as an average caseload.

INTERMEDIATE EVALUATION WORKSHEET

OUTCOMES: Enter outcomes of the program and/or outcomes identified in the Goals Desired Outcomes Activities Worksheet	MEASURE INDICATOR: Specify the items of data to be assessed/tracked. In order to measure how well a program is achieving the outcomes, list the number of participants in literacy program who are read basis proficient.	WHEN: Indicate when measure will occur (e.g., every three months at case closure, at follow-up after participant leaves the program)	METHOD: Indicate the way that the data will be generated. (e.g., pre and post tests, interviews, client satisfaction survey, observations, sage reviews, etc.)	DATE: Indicate the date that the data will be reported	PERSON: Identify the person responsible for the collection of the data	DATA TOOLS: How will the data be collected? (e.g., tracking forms, SAMIS, regular report, etc.)
Child care providers will report satisfaction with the services they receive from the ELC.	85% of child care providers will report being satisfaction with the services they receive from the ELC.	annually	Satisfaction Survey	Quarterly	ELC Program Manager	Satisfaction Survey Summary
Classrooms will demonstrate an improvement or maintain in language and reasoning, interaction and activity subscales from ERS.	50% of classrooms will maintain or improve in Language-Reasoning; Interaction; and Activities subscales of the ECERS.	annually	Environment Rating Scales (subscale scores of the ECERS & ITERS)	Quarterly	Family Central, Inc. Assessors	13 month assessment report and observation
Sites will improve or maintain in one or more of the 6 pathways to quality... ELC will exhibit improved coaching skills.	75% of sites will improve or maintain in one or more of the 6 pathways to quality. 85% of ELC will exhibit improved coaching skills.	annually	Environment Rating Scales (subscale scores of the ECERS & ITERS)	Quarterly	Family Central, Inc. Assessors	13 month assessment report and observation
ELC will exhibit improved coaching skills.	85% of ELC will exhibit improved coaching skills.	annually	Anonymous self reflection questionnaire	Quarterly	ELC Program Manager/specialists/team leaders	Summary of questionnaires

INITIAL EVALUATION WORKSHEET

OBJECTIVES: Underpinnings of the purposes of the outcomes that can be paired on the Goals Desired Outcomes Worksheet	MEASURE/INDICATOR: Specify the terms or data to be assessed/tracked in order to measure how well a program is achieving its outcomes (e.g., the number of participants in literacy program who can read basic print)	WHEN: Indicate when measure will occur (e.g., every three months, at case closure, at follow-up after participant leaves the program)	METHOD: Indicate the way that the data will be generated (e.g., pre and post tests, interviews, client satisfaction survey, observations, case reviews, etc.)	DATE: Indicate the date that the data will be reported	PERSON: Identify the person responsible for the collection of the data	DATA TOOLS: How will the data be collected (e.g., tracking forms, SAMIS, regular reports, etc.)
Enhanced collaboration and participation in QIS activities.	50% of the child care providers will complete a satisfaction survey.	annually	Satisfaction Survey	Quarterly	ELC Program Manager	Satisfaction Survey Summary
QIS sites will increase the use of research based developmentally appropriate curricula utilizing active learning.	50% will improve or maintain in subscales related to curriculum.	annually	observation and ERS assessment	Quarterly	Family Central, Inc. Assessors	Environment Rating Scales (subscale scores of the ECERS & ITERS)
Director will have a better understanding and knowledge of the QIS Pathways to Quality.	QIS Pathways to Quality will be reviewed with 100% of directors participating in the QIS.	annually	Satisfaction Survey	quarterly	ELC Program Manager	Satisfaction Survey Summary
ELC will increase knowledge and skills relevant content area.	100% of ELC will increase their knowledge and skills relevant content area.	annually	attendance and certificate of completion or training records	Quarterly	ELC Program Manager	tracking form

PROCESS WORKSHEET

Follow-up with director to support professional development.	ongoing	13 month assessment period	Assessment Report, Directors, ELC,		# of times ELC provides support	Professional Development Technical Assistance Form/Binder
Document staff turnover rates in the classrooms and centers.	ongoing	Quarterly	Director, ELC		# of staff turnover per classroom, total # for center	Staff Turnover Binder
Report licensing notice of violations when they become apparent to the Coach.	ongoing	quarterly	Director, ELC		# of times center has a violation	Violations Binder
Assist providers in referring to Comprehensive Services Teams or Roving Family Development Coordinator.	ongoing	quarterly	Director, ELC		# of times referral is made	tracking form
Monitor and document classroom progress and conduct an informal 6-month evaluation for intensive sites.	ongoing	quarterly	Summary Assessment Report, ELC, Team Leader		6 month evaluation	Center Binder

PROCESS WORKSHEET

Early Learning Coaches Program Manager will coordinate with FCI to ensure consistency in the delivery of the coaching services to the QIS providers.	as needed	quarterly	SD and FCI staff		# of meetings	monthly staff calendars
Early Learning Coaches Program Manager and staff will continue to collaborate with PBCC in developing core competencies for the Early Learning Coaches.	collaboration is ongoing	quarterly	staff involved in process of creating competencies.		School District staff represented at 100% of meetings.	monthly staff calendars
Review and support the 6 QIS Pathways to Quality with Providers.	ongoing	quarterly	ELC, Director, Teachers, Assessment Report		Date Assessment Reports were reviewed, # of activity records	QIS Information Sheet Binder, Center Binder
Review initial QIS Summary Assessment Report with directors of intensive sites.	within one month of receiving report from FCI	quarterly	Assessment Report		date of ELC and Director reviewing Summary Assessment	Tracking Form
Develop a center improvement plan in collaboration with the directors within 45 days of receiving the QIS Summary Assessment Report for intensive sites.	once an assessment year	quarterly	SD staff, director and teachers, Assessment Report from Family Central		Dates of initial Assessment Report review per child care site	tracking form

PROCESS WORKSHEET

Team Leaders will participate in at least two site visits (or more as needed) with each coach per site in order to provide support, assistance and guidance to the coach	two times per year per mentor per site	quarterly	ELC, Team Leaders		# of site visits conducted by Team Leader	Team Leader Site Binder
Program Manager will facilitate quarterly QIS Director Meetings.	quarterly	quarterly	System Partners		Count the number of meetings	Meeting binder
Develop activity records with teachers and directors that address the goals and benchmarks.	as needed	quarterly	Assessment Report, ELC, site staff and director		6 month informal assessment	Center Binder
Participate in ongoing professional development in content and process area	ongoing	quarterly	workshops, trainings conferences, etc.		# and type of professional development activities ELC's complete	Tracking Form
Program Manager/Specialist and/or team leaders will conduct staff meetings with the Early Learning Coaches.	Monthly during the school year (August - May)	quarterly	SD Staff, agendas, handouts		# of meetings	Meeting Binder

PROCESS WORKSHEET

ACTIVITY: Enter information or number of item for the activity from the Goals, Desired Outcomes, Activities Worksheet.	FREQUENCY: Report how often the service will be delivered during the period (e.g., once weekly, twice a week, etc.)	PERIOD: Enter when the activity will be reported (e.g., monthly, quarterly, etc.)	INPUTS/RESOURCES: Enter the resources that are directed to the activity being analyzed.	PERFORMANCE TARGETS: Quantitative goals that may serve as milestones to ensure that services are on track.	OUTPUTS: Enter the quantified result of the work accomplished, such as number of classes given, number of participants served, number of home visits made, and brochures distributed, etc.	DATA TOOLS: How will the data be collected (e.g., tracking forms, S.A.U.S. regular report, etc.)
Early Learning Coaches Program Manager will collaborate with system partners through the exchange of information, coordination of training and resources, and participation in the system meetings.	ongoing	annually (audit)	meeting notes, handouts, agendas, sign in sheets, meeting evaluations when appropriate.		Count number of monthly meetings attended.	monthly staff calendars
Early Learning Coaches Program Manager and/or designated staff will participate in the orientation and selection of participants for the Quality Improvement System.	collaboration is ongoing	as needed	staff involved in process of creating competencies.		School District staff represented at 100% of meetings.	monthly staff calendars

ACTIVITIES WORKSHEET

Report licensing notice of violations when they become apparent to the Coach.	ELC will report to Team Leaders all of a center's notice of violations as soon as they become aware of such violations. ELC will provide technical assistance and support to the center on violation issues. Program Manager/Team Leaders will report notice of violations to CSC.
Assist providers in referring to Comprehensive Services Teams or Roving Family Development Coordinator.	ELC will confer with Comprehensive Services on screenings, staffings, and transitions for children with special needs.
Monitor and document classroom progress and conduct an informal 6-month evaluation for intensive sites.	ELC will monitor and document the classroom's progress on a weekly basis during the review of the classroom activity records and will also conduct an informal 6 month evaluation to determine if the program is meeting its benchmarks.

ACTIVITIES WORKSHEET

Program Manager/Specialist and/or team leaders will conduct staff meetings with the Early Learning Coaches.	Staff meetings should provide updates and information regarding the QIS system. Meetings will occur at a minimum of once per month during August through May.
Early Learning Coaches Program Manager will coordinate with FCI to ensure consistency in the delivery of the coaching services to the QIS providers.	Coordination is ongoing and will include areas related to training and role of Early Learning Coaches for both centers, school based sites and family child care homes.
Early Learning Coaches Program Manager and staff will continue to collaborate with PBCC in developing core competencies for the Early Learning Coaches.	Collaboration will be ongoing on an as needed basis as core competencies are being developed.
Review and support the 6 QIS Pathways to Quality with Providers.	ELC will review the QIS 6 pathways to Quality with the provider a minimum of once per year and document the dates of reviews.
Review initial QIS Summary Assessment Report with directors of intensive sites.	ELC will review initial QIS Summary Assessment Report with Directors within one month of receiving report from FCI.
Develop a center improvement plan in collaboration with the directors within 45 days of receiving the QIS Summary Assessment Report for intensive sites.	ELC will develop in collaboration with the directors. Center Improvement plan outlines the goals and benchmarks that the program wants to achieve.
Follow-up with director to support professional development.	on-going support of professional development pathway.
Document staff turnover rates in the classrooms and centers.	ELC will document staff turnover in the centers and classrooms on an ongoing basis.

ACTIVITIES WORKSHEET

ACTIVITY: Taken from Goals Objectives Activities Worksheet	ACTIVITY DESCRIPTION: Provide the critical details of each program activity included. All relevant details of who, what, when, and where for each program activity.
Early Learning Coaches Program Manager will collaborate with system partners through the exchange of information, coordination of training and resources, and participation in the system meetings.	Collaboration with system partners and participation in system meetings will be ongoing. Meetings include at a minimum the QIS committee meetings, Director's Advisory Committee, All Director's meeting and special task group meetings.
Early Learning Coaches Program Manager and/or designated staff will participate in the orientation and selection of participants for the Quality Improvement System.	QIS orientation will occur at a minimum of three times a year (depending on the availability of resources).
Team Leaders will participate in at least two site visits (or more as needed) with each coach per site in order to provide support, assistance and guidance to the coach.	ongoing.
Program Manager will facilitate quarterly QIS Director Meetings.	QIS Director meetings will occur quarterly. Agendas will be created for the meetings and minutes will be created documenting the discussions that occurred and sent to all system partners to include all directors participating in QIS.
Develop activity records with teachers and directors that address the goals and benchmarks.	ELC will develop in collaboration with the teachers classroom activity records (CAR). Directors will review and approve the classroom activity records. The initial CAR will be developed within 60 days (depending on the number of classrooms) of receiving QIS report. The CAR will be developed and reviewed continuously and will contain the goals and action plan for the classroom & teacher. Maintenance records will be developed in collaboration with the directors of maintenance sites. Maintenance records will be reviewed monthly.
Participate in ongoing professional development in content and process area.	ELC will participate in ongoing professional development related to the list of ELC's core competencies and skills. At a minimum ELC will be trained in Early Childhood content, coaching processes, ERS, High/Scope Approach for preschoolers/best practices, Solution-Focus, Touch-Points and Cultural Competency.

TARGET GROUPS WORKSHEET

TARGET GROUP(S) Who will be the participants in this program?	HOW MANY? How many participants are expected to participate?	CHARACTERISTICS: List the characteristics or risk factors to be used for recruitment.	RECRUITMENT: Indicate how participants will be recruited to participate in this program.	SELECTION CRITERIA: Indicate the selection criteria used to screen or select participants for this program.
The classrooms of Child care centers and school based sites participating in the QIS.	65 child care centers and 15 school based sites.	Volunteer to participate in the QIS; rate agreement with Family Central; serve subsidized children.	Brochures, orientation, directors meetings, training.	Percentage of subsidized children at the time of QIS application; location of program and ability to serve infants and toddlers.

GOALS DESIRED OUTCOMES ACTIVITIES WORKSHEET

			Early Learning Coaches Program Manager will coordinate with FCI to ensure consistency in the delivery of the coaching services to the QIS providers.
			Early Learning Coaches Program Manager and staff will continue to collaborate with PBCC in developing core competencies for the Early Learning Coaches.
	Director will have a better understanding and knowledge of the QIS Pathways to Quality.	Sites will improve or maintain in one or more of the 6 pathways to quality.	Review and support the 6 QIS Pathways to Quality with Providers.
			Review initial QIS Summary Assessment Report with directors of intensive sites.
			Develop a center improvement plan in collaboration with the directors within 45 days of receiving the QIS Summary Assessment Report for intensive sites.
			Follow-up with director to support professional development.
			Document staff turnover rates in the classrooms and centers.
			Report licensing notice of violations when they become apparent to the Coach.
			Assist providers in referring to Comprehensive Services Teams or Roving Family Development Coordinator.
			Monitor and document classroom progress and conduct an informal 6-month evaluation for intensive sites.

GOALS DESIRED OUTCOMES ACTIVITIES WORKSHEET

GOAL: Describe what the program expects to accomplish in broad terms. Must be in alignment with System or CSC Strategy Area Goals.	INITIAL OUTCOMES: List the desired initial outcomes (What will change? For Whom?) due to involvement in the program.	INTERMEDIATE OUTCOMES: List the desired intermediate outcomes for this program. (What will change? For Whom?)	ACTIVITIES: List the activities that will be implemented for this program.
Enhanced quality of child care programs.			Early Learning Coaches Program Manager will collaborate with system partners through the exchange of information, coordination of training and resources, and participation in the system meetings.
			Early Learning Coaches Program Manager and/or designated staff will participate in the orientation and selection of participants for the Quality Improvement System.
	Enhanced collaboration and participation in QIS activities.	Child care providers will report satisfaction with the services they receive from the ELC.	Team Leaders will participate in at least two site visits (or more as needed) with each coach per site in order to provide support, assistance and guidance to the coach.
			Program Manager will facilitate quarterly QIS Director Meetings.
	QIS sites will increase the use of research based developmentally appropriate curricula utilizing active learning	Classrooms will demonstrate an improvement or maintain in language and reasoning, interaction and activity subscales from ERS.	Develop activity records with teachers and directors that address the goals and benchmarks.
	ELC will increase knowledge and skills relevant content area.	ELC will exhibit improved coaching skills.	Participate in ongoing professional development in content and process area.
			Program Manager/Specialist and/or team leaders will conduct staff meetings with the Early Learning Coaches.

CHILDREN'S SERVICES COUNCIL PIE WORKSHEETS

EFFECTIVE DATE:	10/1/2006	FUNDED SINCE:	2002
AGENCY NAME:	Prevention Partnerships for Children, Inc.	TGA	n/a
PROGRAM NAME:	Certified Teachers	ANNUAL PROGRAM CAPACITY:	n/a
CONTRACT NO.:	P-128	DAILY PROGRAM CAPACITY:	n/a
ADMIN. SITE:	School District of Palm Beach County	UNIT COST RATE	n/a

PROGRAM SITES:

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PROGRAM SUMMARY: Certified teachers provide intensive technical assistance and coaching to directors and practitioners at child care centers participating in the Quality Improvement System. Certified teachers model and elicit changes in the learning environments, activates and interactions. The teachers are placed in child care centers by the School District of Palm Beach County.

OPPORTUNITIES FOR COLLABORATION: Family Central, Inc, Palm Beach Community College, Director's Association, AEYC, Head Start, Center for Learning and Workforce Effectiveness, Early Learning Coalition, Health Care District, Family and Community Partnerships

STAFF REQUIRED TO DELIVER PROGRAM: 1 Program Manager, 2 Specialists, 33 Early Learning Coaches, 1 Part Time Early Learning Coach, 4 Team Leaders, 1 Accounting Technician, 1 Secretary

SIGNATURES:

AGENCY: _____ DATE: _____ CSC: _____ DATE: _____
 Gaetana D. Ebbole, CEO

Exhibit "B"

Budget

**CERTIFIED TEACHERS PROGRAM [P-128]
CURRENT & PROPOSED OPERATING BUDGET
(ROUND NUMBERS UP TO THE NEAREST DOLLAR)**

ACCT# TITLE	(1) 05-06 PROG. BUDG.	(2) 06-07 PROG. BUDG.	(3) % CHG.	(4) 05-06 ALLOC.	(5) 06-07 ALLOC.	(6) % CHG.
Salary Accounts:						
569.120 Regular Salaries and Wages	\$0	\$2,268,950	100%	\$0	\$2,268,950	100%
Total Salary :	\$0	\$2,268,950	100%	\$0	\$2,268,950	100%
Fringe Accounts:						
569.210 FICA	\$0	\$173,575	100%	\$0	\$173,575	100%
569.220 Retirement Contributions	\$0	\$238,240	100%	\$0	\$238,240	100%
569.230 Life and Health Insurance	\$0	\$241,500	100%	\$0	\$241,500	100%
569.240 Workers Compensation	\$0	\$56,724	100%	\$0	\$56,724	100%
569.250 Unemployment Compensation	\$0	\$7,941	100%	\$0	\$7,941	100%
Total Fringe :	\$0	\$717,980	100%	\$0	\$717,980	100%
Operating Expense Accounts:						
600.101 Travel/Transportation	\$0	\$106,257	100%	\$0	\$106,257	100%
600.102 Conferences/Registration/Travel	\$0	\$7,575	100%	\$0	\$7,575	100%
600.301 Telephone	\$0	\$6,888	100%	\$0	\$6,888	100%
600.302 Postage & Shipping	\$0	\$550	100%	\$0	\$550	100%
600.303 Utilities (Power/Water/Gas)	\$0	\$0	0%	\$0	\$0	0%
600.401 Office Supplies	\$0	\$6,000	100%	\$0	\$6,000	100%
600.402 Program Supplies	\$0	\$35,500	100%	\$0	\$35,500	100%
600.403 Printing	\$0	\$1,470	100%	\$0	\$1,470	100%
600.601 Professional Fees	\$0	\$5,800	100%	\$0	\$5,800	100%

ACCT# TITLE	(1)	(2)	(3)	(4)	(5)	(6)
	05-06 PROG. BUDG.	06-07 PROG. BUDG.	% CHG.	05-06 ALLOC.	06-07 ALLOC.	% CHG.
600.602 Insurance	\$0	\$0	0%	\$0	\$0	0%
600.603 Building Maintenance	\$0	\$0	0%	\$0	\$0	0%
600.604 Equipment Rental/Maintenance	\$0	\$0	0%	\$0	\$0	0%
600.605 Specific Assistance to Individuals	\$0	\$0	0%	\$0	\$0	0%
600.606 Dues & Subscription	\$0	\$3,780	100%	\$0	\$3,780	100%
600.607 Training & Development	\$0	\$0	0%	\$0	\$0	0%
600.608 Awards & Grants	\$0	\$2,500	100%	\$0	\$2,500	100%
600.609 Sponsored Events	\$0	\$0	0%	\$0	\$0	0%
600.610 Payments to Affiliated Organizations	\$0	\$0	0%	\$0	\$0	0%
600.611 Miscellaneous	\$0	\$104,192	100%	\$0	\$104,192	100%
600.201 Building Space/Rent	\$0	\$0	0%	\$0	\$0	0%
600.501 Food Service	\$0	\$1,000	100%	\$0	\$1,000	100%
600.701 Indirect Cost	\$0	\$0	0%	\$0	\$0	0%
600.801 Capital Expenses (Equipment)	\$0	\$9,050	100%	\$0	\$9,050	100%
Total Operating Expense :	\$0	\$290,562	100%	\$0	\$290,562	100%
Total Program Expenses:	\$0	\$3,277,492	100%	\$0	\$3,277,492	100%

**CERTIFIED TEACHERS PROGRAM [P-128]
SALARY AND FRINGE PREPARATION
FISCAL YEAR 06-07**

Position	Employee	% Time In	Gross Salary 06-07	Salary In Program 06-07	Fringe In Program 06-07	Request For Salary 06-07	Request For Fringe 06-07	Salary Funding %
Accounting Technician	Gabrieli, H	100%	\$33,211	\$33,211	\$2,541	\$33,211	\$2,541	100.00%
FI Unemployment	New	0%	\$0	\$0	\$7,941	\$0	\$7,941	0.00%
Health & Life Insurance	New	0%	\$0	\$0	\$241,500	\$0	\$241,500	0.00%
Manager	Martin, P	100%	\$93,933	\$93,933	\$7,186	\$93,933	\$7,186	100.00%
Part time in the System	Various	100%	\$252,144	\$252,144	\$19,267	\$252,144	\$19,267	100.00%
Retirement	New	0%	\$0	\$0	\$238,240	\$0	\$238,240	0.00%
Secretary I	Balam, A	100%	\$27,348	\$27,348	\$2,093	\$27,348	\$2,093	100.00%
Specialist	New/Vacant	100%	\$64,345	\$64,345	\$4,923	\$64,345	\$4,923	100.00%
Specialist	Scott, S	100%	\$64,346	\$64,346	\$4,923	\$64,346	\$4,923	100.00%
Teacher	Cole, J	100%	\$37,574	\$37,574	\$2,875	\$37,574	\$2,875	100.00%
Teacher	Dorsainval, E	100%	\$40,551	\$40,551	\$3,103	\$40,551	\$3,103	100.00%
Teacher	Drum, A	100%	\$38,218	\$38,218	\$2,924	\$38,218	\$2,924	100.00%
Teacher	Duffy, S	100%	\$55,187	\$55,187	\$4,222	\$55,187	\$4,222	100.00%

Position	Employee	% Time In	Gross Salary 06-07	Salary In Program 06-07	Fringe In Program 06-07	Request For Salary 06-07	Request For Fringe 06-07	Salary Funding %
Teacher	Estes, N	100%	\$38,213	\$38,213	\$2,924	\$38,213	\$2,924	100.00%
Teacher	Green, S	100%	\$60,746	\$60,746	\$4,648	\$60,746	\$4,648	100.00%
Teacher	Harrison, K	100%	\$54,004	\$54,004	\$4,132	\$54,004	\$4,132	100.00%
Teacher	Hayworth, V	100%	\$60,746	\$60,746	\$4,648	\$60,746	\$4,648	100.00%
Teacher	Jacobson, A	100%	\$43,692	\$43,692	\$3,343	\$43,692	\$3,343	100.00%
Teacher	Kairealla, H	100%	\$44,685	\$44,685	\$3,419	\$44,685	\$3,419	100.00%
Teacher	Keener, Y	100%	\$58,329	\$58,329	\$4,463	\$58,329	\$4,463	100.00%
Teacher	Knight, M	100%	\$58,329	\$58,329	\$4,463	\$58,329	\$4,463	100.00%
Teacher	Leighty, L	100%	\$53,132	\$53,132	\$4,065	\$53,132	\$4,065	100.00%
Teacher	Leonard, L	100%	\$39,362	\$39,362	\$3,012	\$39,362	\$3,012	100.00%
Teacher	MacLeod, M	100%	\$63,143	\$63,143	\$4,831	\$63,143	\$4,831	100.00%
Teacher	Manganelli, D	100%	\$44,192	\$44,192	\$3,381	\$44,192	\$3,381	100.00%
Teacher	McCloud, V	100%	\$62,416	\$62,416	\$4,775	\$62,416	\$4,775	100.00%
Teacher	Muia-Dufresne, D	100%	\$38,212	\$38,212	\$2,924	\$38,212	\$2,924	100.00%
Teacher	Partin, W	100%	\$35,076	\$35,076	\$2,684	\$35,076	\$2,684	100.00%
Teacher	Perez, T	100%	\$37,574	\$37,574	\$2,875	\$37,574	\$2,875	100.00%

Position	Employee	% Time In	Gross Salary 06-07	Salary In Program 06-07	Fringe In Program 06-07	Request For Salary 06-07	Request For Fringe 06-07	Salary Funding %
Teacher	Ramanand, R	100%	\$40,730	\$40,730	\$3,116	\$40,730	\$3,116	100.00%
Teacher	Ramirez, V	100%	\$36,492	\$36,492	\$2,792	\$36,492	\$2,792	100.00%
Teacher	Richman, B	100%	\$53,132	\$53,132	\$4,065	\$53,132	\$4,065	100.00%
Teacher	Rybak, G	100%	\$58,995	\$58,995	\$4,514	\$58,995	\$4,514	100.00%
Teacher	Sabatino, S	100%	\$35,427	\$35,427	\$2,711	\$35,427	\$2,711	100.00%
Teacher	Shore, S	100%	\$41,544	\$41,544	\$3,179	\$41,544	\$3,179	100.00%
Teacher	Sigman, J	100%	\$35,076	\$35,076	\$2,684	\$35,076	\$2,684	100.00%
Teacher	Steinmetz, D	100%	\$24,557	\$24,557	\$1,879	\$24,557	\$1,879	100.00%
Teacher	Teitelbaum, C	100%	\$63,889	\$63,889	\$4,888	\$63,889	\$4,888	100.00%
Teacher	Teravest, J	100%	\$35,076	\$35,076	\$2,684	\$35,076	\$2,684	100.00%
Teacher	Vacant	100%	\$47,355	\$47,355	\$3,623	\$47,355	\$3,623	100.00%
Teacher	Young, A	100%	\$48,192	\$48,192	\$3,687	\$48,192	\$3,687	100.00%
Teacher	Zoppoth, D	100%	\$47,355	\$47,355	\$3,623	\$47,355	\$3,623	100.00%
Teacher/Team Leader	Barnes, K	100%	\$37,358	\$37,358	\$2,858	\$37,358	\$2,858	100.00%
Teacher/Team Leader	Guerino, K	100%	\$56,270	\$56,270	\$4,305	\$56,270	\$4,305	100.00%
Teacher/Team Leader	Knapp, D	100%	\$65,409	\$65,409	\$5,004	\$65,409	\$5,004	100.00%

Position	Employee	% Time In	Gross Salary 06-07	Salary In Program 06-07	Fringe li Program 06-07	Request For Salary 06-07	Request For Fringe 06-07	Salary Funding %
Teacher/Team Leader	Williams, C	100%	\$43,385	\$43,385	\$3,319	\$43,385	\$3,319	100.00%
Worker's Compensation	New	0%	\$0	\$0	\$56,724	\$0	\$56,724	0.00%
TOTALS			\$2,268,950	\$2,268,950	\$717,980	\$2,268,950	\$717,980	100.00%

**CERTIFIED TEACHERS PROGRAM [P-128]
SALARY AND FRINGE PREPARATION NARRATIVE
FISCAL YEAR 06-07**

ACCOUNT #	ACCOUNT NAME	DERIVATION OF FIGURES AND JUSTIFICATION OF INCREASE/DECREASE OR OTHER EXPLANATION AS NEEDED	LINE ITEM \$ AMOUNT	PERCENT INCREASE/ DECREASE
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ACCOUNT #	ACCOUNT NAME	DERIVATION OF FIGURES AND JUSTIFICATION OF INCREASE/DECREASE OR OTHER EXPLANATION AS NEEDED	LINE ITEM \$ AMOUNT	PERCENT INCREASE/ DECREASE
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569.120	Regular Salaries and Wages		\$2,268,950	100%
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8/2/2006 8/2/2006 8/2/2006 8/2/2006 8/2/2006 8/2/2006 8/2/2006 8/2/2006
 Manager - Pat Martin
 91,129 x 6pp =21,030
 94,774 x 20pp =72,903
 Total position salary =93,933

Secretary I - Ana Balam
 26,553 x 6pp =6,128
 27,586 x 20pp =21,220
 Total position salary =27,348

Accounting Technician - Hortensia Gabrieli
 32,241 x 6pp =7,440
 33,502 x 20pp =25,771
 Total position salary =33,211

Teacher/Team Leader - Debby Knapp
 64,973 x 19pp =53,673
 67,481 x 4pp =11,736
 Total position salary 65,409

Teacher/Team Leader - Kathy Guerino
 55,897 x 19pp = 46,176
 58,042 x 4pp = 10,094
 Total position salary =56,270

Teacher - Lisa Leonard
 39,090 x 19pp =32,292
 40,654 x 4pp =7,070
 Total position salary =39,362

Teacher - Rebeca Ramanand
 40,448 x 19pp = 33,414
 42,066 x 4pp =7,316
 Total position salary =40,730

Teacher - Mary Macleod
 62,707 x 19pp =51,801
 65,215 x 4pp = 11,342
 Total position salary =63,143

Teacher - Jane Cole
 37,315 x 19pp = 30,825
 38,808 x 4pp =6,749
 Total position salary =37,574

Teacher - Marty Knight
 57,926 x 19pp =47,852
 50,243 x 4pp =10,477
 Total position salary =58,329

Teacher - Barbara Richman
 52,765 x 19pp =43,588
 58,876 x 4pp =9,544
 Total position salary =53,132

Specialist - Stacy Scott
 62,424 x 6pp =14,406
 64,921 x 20pp =49,939
 Total position salary =64,346

ACCOUNT #	ACCOUNT NAME	DERIVATION OF FIGURES AND JUSTIFICATION OF INCREASE/DECREASE OR OTHER EXPLANATION AS NEEDED	LINE ITEM \$ AMOUNT	PERCENT INCREASE/DECREASE
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Specialist -New/Vacant
62,424 x 6pp =14,406
64,921 x 20pp = 49,939
Total position salary =64,345

Teacher - Donna Steinmetz
24,387 x 19pp =20,146
25,362 x 4pp =4,411
Total position salary = 24,557

Teacher/Team Leader - Kendra Barnes
37,100 x 19pp = 30,648
38,584 x 4pp = 6,710
Total position salary = 37,358

Teacher - Yvonne Keener
57,926 x 19pp =47,852
60,243 x 4pp = 10,477
Total position salary = 58,329

Teacher - Heather Kairealla
44,377 x 19pp = 36,659
46,152 x 4pp =8,026
Total position Salary =44,685

Teacher - Shirley Duffey
54,805 x 19pp = 45,274
56,997 x 4pp = 9,913
Total position salary =55,187

Teacher - Nicole Estes
37,949 x 19pp = 31,349
39,467 x 4pp = 6,864
Total position salary =38,213

Teacher - Sherry Green
60,327 x 19pp =49,835
62,740 x 4pp = 10,911
Total position salary = 60,746

Teacher - Wendy Partin
34,834 x 19pp =28,776
36,227 x 4pp = 6,300
Total position salary = 35,076

Teacher -Victoria McCloud
61,998 x 19pp = 51,216
64,398 x 4pp = 11,200
Total position salary = 62,416

Teacher - Donna Manganeli
43,886 x 19pp = 36,254
45,641 x 4pp =7,938
Total position salary = 44,192

Teacher - Janet Sigman
34,834 x 19pp = 28,776
36,227 x 4pp = 6,300
Total position salary = 35,076

Teacher - Cyndi Teitelbaum
63,447 x 19pp =52,413
65,985 x 4pp = 11,476
Total position salary =63,889

ACCOUNT #	ACCOUNT NAME	DERIVATION OF FIGURES AND JUSTIFICATION OF INCREASE/DECREASE OR OTHER EXPLANATION AS NEEDED	LINE ITEM \$ AMOUNT	PERCENT INCREASE/DECREASE
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Teacher - Vilma Ramirez
36,239 x 19pp = 29,937
37,689 x 4pp = 6,555
Total position salary =36,492

Teacher - Virginia Hayworth
60,327 x 19pp = 49,835
62,740 x 4pp = 10,911
Total position salary = 60,746

Teacher -Kathry Harrison
53,631 x 19pp =44,304
55,776 x 4pp = 9,700
Total position salary =54,004

Teacher - Susan shore
41,257 x 19pp = 34,082
42,907 x 4pp = 7,462
Total position salary = 41,544

Teacher - Taffany Perez
37,315 x 19pp = 30,825
38,808 x 4pp = 6,749
Total position Salary =37,574

Teacher - Edelyn Dorsainval
40,270 x 19pp =33,267
41,881 x 4pp = 7,284
Total position salary = 40,551

Teacher - Jennilee Teravest
34,834 x 19pp = 28,776
36,227 x 4pp = 6,300
Total position salary = 35,076

Teacher - Stacy Sabatino
35,183 x 19pp = 29,064
36,590 x 4pp = 6,363
Total position salary =35,427

Teacher/Team Leader - Cheryl Williams
43,085 x 19pp = 35,592
44,808 x 4pp = 7,793
Total position salary = 43,385

Teacher - Deena Zoppoth
47,028 x 19pp = 38,849
48,909 x 4pp = 8,506
Total position salary = 47,355

Teacher - Lora Leighty
52,765 x 19pp = 43,588
54,876 x 4pp = 9,544
Total position salary =53,132

Teacher - Audrey Jacobson
43,390 x 19pp = 35,844
45,126 x 4pp =7,848
Total position salary =43,692

Teacher - Angela Drum
37,954 x 19pp = 31,353
39,472 x 4pp = 6,865
Total Position salary =38,218

ACCOUNT #	ACCOUNT NAME	DERIVATION OF FIGURES AND JUSTIFICATION OF INCREASE/DECREASE OR OTHER EXPLANATION AS NEEDED	LINE ITEM \$ AMOUNT	PERCENT INCREASE/DECREASE
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Teacher - Vacant
 $47,028 \times 19pp = 38,849$
 $48,909 \times 4pp = 8,506$
Total position salary = 47,355

Teacher - Dina Mula-Dufresne
 $37,948 \times 19pp = 31,348$
 $39,466 \times 4pp = 6,864$
Total position salary = 38,212

Teacher - Arissa Young
 $47,890 \times 19pp = 39,561$
 $49,626 \times 4pp = 8,631$
Total position salary = 48,192

Teacher - Gail rybak
 $58,587 \times 19pp = 48,398$
 $60,930 \times 4pp = 10,597$
Total position salary = 58,995

Part time in the System - Various
 $42,024.17 \times 6pp = 252,145$

569.210	FICA		\$173,575	100%
		8/2/2006 8/2/2006 2,268,950 x 7.65%		
569.220	Retirement Contributions		\$238,240	100%
		8/2/2006 8/2/2006 2,268,950 x 10.5%		
569.230	Life and Health Insurance		\$241,500	100%
		8/2/2006 8/2/2006 5750 x 42 FTE		
569.240	Workers Compensation		\$56,724	100%
		8/2/2006 8/2/2006 2,268,950 X 2.5%		

ACCOUNT #	ACCOUNT NAME	DERIVATION OF FIGURES AND JUSTIFICATION OF INCREASE/DECREASE OR OTHER EXPLANATION AS NEEDED	LINE ITEM \$ AMOUNT	PERCENT INCREASE/ DECREASE
569.250	Unemployment Compensation	8/2/2006 8/2/2006 2,268,950 X .0035	\$7,941	100%

ACCOUNT #	ACCOUNT NAME	DERIVATION OF FIGURES AND JUSTIFICATION OF INCREASE/DECREASE OR OTHER EXPLANATION AS NEEDED	LINE ITEM \$ AMOUNT	PERCENT INCREASE/DECREASE
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OPERATING EXPENSE BUDGET NARRATIVE

600.101	Travel/Transportation	<p>8/2/2006 8/2/2006 In County Travel for 1 manager and 2 specialists at 18,000 miles x .445 per mile = 8,010 37 teachers at 170,162.5 miles x .445 per mile = 75,722 3 staff to NAEYC and 0-3 conference =10,830 5 teachers to ECERS/ITERS=6,625 plus 3 staff to High Scope 5,070</p> <p>Original Budget Calculation =8010+75722+10830+6625+5070</p>	\$106,257	100%
600.102	Conferences/Registration/Travel	<p>8/2/2006 5 teachers to ITERS/ECERS training = 4,875 3 staff to NAEYC and 0-3 conference = 1,770 3 staff to High Scope = 930</p> <p>Original Budget Calculation =4875+1770+930</p>	\$7,575	100%
600.301	Telephone	<p>8/2/2006 Cell phone at 34.00 per month x 3 team leader =1,224 and 2 infant and toddler specialist at 34.00 x 12 months = 816</p> <p>Blackberries for 1 manager and 2 specialist x 72.00 per month x 12 = 2,592</p> <p>Pagers for 34 teachers x 2.00 per month = 816 3 land lines x 40.00 per month x 12 = 1,440</p> <p>Original Budget Calculation =1224+816+2592+816+1440</p>	\$6,888	100%
600.302	Postage & Shipping	<p>8/2/2006 For mailing and stamps</p> <p>Original Budget Calculation =550</p>	\$550	100%
600.303	Utilities (Power/Water/Gas)	<p>Original Budget Calculation =0+0</p>	\$0	0%

ACCOUNT #	ACCOUNT NAME	DERIVATION OF FIGURES AND JUSTIFICATION OF INCREASE/DECREASE OR OTHER EXPLANATION AS NEEDED	LINE ITEM \$ AMOUNT	PERCENT INCREASE/ DECREASE
600.401	Office Supplies	8/2/2006 Administrative office supplies Original Budget Calculation =6000	\$6,000	100%
600.402	Program Supplies	8/2/2006 8/2/2006 8/2/2006 Office supplies for all teachers and supplies for centers = 29,500 Books= 5,000 A/V Materials = 1,000 Original Budget Calculation =29500+5000+1000	\$35,500	100%
600.403	Printing	8/2/2006 In-house and external printing = 1,470 Original Budget Calculation =1470	\$1,470	100%
600.601	Professional Fees	8/2/2006 Consultant = 5,800 Original Budget Calculation =5800	\$5,800	100%
600.602	Insurance	Original Budget Calculation =0+0	\$0	0%
600.603	Building Maintenance	Original Budget Calculation =0+0	\$0	0%
600.604	Equipment Rental/Maintenance	Original Budget Calculation =0+0	\$0	0%

ACCOUNT #	ACCOUNT NAME	DERIVATION OF FIGURES AND JUSTIFICATION OF INCREASE/DECREASE OR OTHER EXPLANATION AS NEEDED	LINE ITEM \$ AMOUNT	PERCENT INCREASE/ DECREASE
600.605	Specific Assistance to Individuals		\$0	0%
		Original Budget Calculation =0+0		
600.606	Dues & Subscription		\$3,780	100%
		8/2/2006 Subscriptions =225.00 Memberships = 505.00 Other = 3,050 Original Budget Calculation =225+505+3050		
600.607	Training & Development		\$0	0%
		Original Budget Calculation =0+0		
600.608	Awards & Grants		\$2,500	100%
		8/2/2006 Special incentives - flowers for teacher appreciation week welcome pants for new providers Original Budget Calculation =2500		
600.609	Sponsored Events		\$0	0%
		Original Budget Calculation =0+0		
600.610	Payments to Affiliated Organizations		\$0	0%
		Original Budget Calculation =0+0		
600.611	Miscellaneous		\$104,192	100%
		8/2/2006 Temp employment services = 500 moving expenses =600 extra frings (contingency for additional positions, etc) =103,092 Original Budget Calculation =500+600+103092		

ACCOUNT #	ACCOUNT NAME	DERIVATION OF FIGURES AND JUSTIFICATION OF INCREASE/DECREASE OR OTHER EXPLANATION AS NEEDED	LINE ITEM \$ AMOUNT	PERCENT INCREASE/ DECREASE
600.201	Building Space/Rent		\$0	0%
		Original Budget Calculation =0+0		
600.501	Food Service		\$1,000	100%
		8/2/2006 Food for center directors meetings Original Budget Calculation =1000		
600.701	Indirect Cost		\$0	0%
		Original Budget Calculation =0+0		
600.801	Capital Expenses (Equipment)		\$9,050	100%
		8/2/2006 2 Computers with printers and software =2,050 Furniture for teachers and specialists =6,000 Round table and 4 chairs = 1,000 Original Budget Calculation =2050+6000+1000		

**Certified Teachers Program [P-128]
SOURCES OF REVENUE**

The CSC is the only funder.

FY 06-07 Totals	
Total Program Revenue	\$3,277,492
Total Program Budget	\$3,277,492
Difference	\$0
Total CSC Allocation	\$3,277,492

**Certified Teachers Program [P-128]
SOURCES OF REVENUE
NARRATIVE**

Funder Type/Funder	FY 06-07 Total	Narrative
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Exhibit "C"

List of Reportable Items

- **Data requirements per Agreement are:**
 1. Early Learning Coaches Program – Quarterly Program Report
 2. Early Learning Coach Monthly Log

Forward all reports to:

**Kim Lu, Research Analyst
Children's Services Council of Palm Beach County
1919 North Flagler Drive
West Palm Beach, FL 33407**